

April 24, 2020

HVSA Home Visiting Programs –

As we round the corner on April showers and look ahead for comfort and assurance that sunnier days are ahead with blossoming May flowers, we continue to progress on our response to COVID-19. There are still many unknowns that lay ahead for us. To provide some clarity on the months ahead, this week Gov. Inslee released a policy brief entitled "[Safe Return to Public Life in Washington State.](#)" This policy brief outlines three areas of how our state will approach a return to public life including:

1. Protect the Health and Safety of Washingtonians
2. Facilitate a Safe State and Transition to Economic Recovery
3. Support All People and Communities. This will be a gradual, data-driven and health-focused approach

As we continue to navigate the uncertain path forward, **DCYF is extending the original guidance, allowing HVSA funded programs offering voluntary services to cease in-person visits through June 30.** DCYF intends to pay all invoices with valid program costs, including salaries and benefits, regardless of whether performance milestones such as enrollment, dosage, etc., are met during this time. We will continue to engage with LIAs, models and partners to think about the next steps and a way forward in the months to come. We will continue to share information with you as it becomes available. We are grateful for your flexibility and openness during this time and we are grateful to be your partners.

As a reminder, all of the prior weekly emails and up-to-date responses to FAQs are posted on the DCYF home visiting [coronavirus webpage](#). Below are new questions and answers which will also be posted to this webpage.

Question: Guidance on the DCYF home visiting coronavirus webpage specifically talks about not allowing billing of staff time who are responding to the local response for COVID using MIECHV funds. Is there something similar for TANF HV funding? *[April 24, 2020]*

Response: Yes – these same guidelines apply to TANF funds. If TANF HV-funded staff are reassigned to support state and/or local emergency response efforts and away from home visiting work, their personnel expenses during this time cannot continue to be assigned or paid from HVSA TANF funds.

Question: The February and March deliverables deadlines were previously extended. Are other deliverable deadlines extended moving forward? *[April 24, 2020]*

Response: The deliverable due dates will remain consistent with the contract beginning with the April Enrollment Report and continuing forward:

- April Enrollment and CQI PSDA log due May 20
- May Enrollment and CQI PSDA log due June 20
- June Enrollment and CQI PSDA log and Q4 Progress Report due July 20
- Please continue to submit Consent data (NFP) monthly as possible
- For Portfolio Programs, please contact DOH (sherry.carlson@doh.wa.gov) if you anticipate difficulties submitting either your Quarter 3 (due April) or Quarter 4 (due July) data

Question: Is there a printable version of the Quarter 3 Progress Report available? *[April 24, 2020]*

Response: We do not have a specific template for Quarter 3; however, a general template of all the quarterly reports was provided as an attachment to your contract, delineating any questions that were

asked of specific quarters. The Quarter 3 Report is almost identical to the Quarter 1 Report; and the Quarter 4 Report is identical to the Quarter 2 Report with some additional annual questions.

Question: I am having trouble using the PSRS system (including logging in, setting up an account, etc.). Who should I contact with questions or concerns regarding the PSRS? *[April 24, 2020]*

Response: For more information on the PSRS system, please review the [PSRS User Guide](#) for helpful tips on how to complete the monthly and quarterly reports. For additional questions, please email home.visiting@dcyf.wa.gov or contact Grace Edwards, Home Visiting Program Analyst, at grace.edwards@dcyf.wa.gov with any questions.

Trainings, Tips, Tricks Shared by Partners and LIAs: *[April 24, 2020]*

- The Rapid Response – Virtual Home Visiting collaborative (RR-VHV) put together some great webinars and resources for home visitors during the COVID-19 pandemic. You can register for future webinars or view previous webinars [here](#).
- Home Visitors: Remotely Supporting Survivors During COVID-19 – this webinar is hosted by WSCADV and Futures Without Violence. The webinar is set for Thursday, April 30, from 12-1:30 p.m. Register [here](#).

Other Items and Office Hours Reminder:

We will continue to host office hours next week on April 29. We have heard that there have been challenges with the link to the WebEx call. Please use the link below and we apologize for any challenges with the WebEx meeting links.

HVSA COVID-19 Open Office Hours WebEx meeting (April 29: 12-1 p.m.)

Meeting link:

<https://wadcyf.webex.com/wadcyf/j.php?MTID=m0a9abf5252a4cf0f86c7d29c34c96267>

Meeting number: 281 060 995

Password: h83iHdhECs3

Join by phone

+13608103022 US Toll

Access code: 281 060 995

Thank you for all you are and do for children and families in Washington.