

## Codsiga Dhaarta Qoraalka ah ee Waxbarashada Shaqaaleysiinta

(Ku Saleyan-Dabeecadda Dibedda)

Hiring Education Affidavit Request (Out Door Nature-Based)

Isticmaal foomkan si aad ugu sharraxdo sababta aad u codsaneyso dhaarta qoraalka ah ee loogu talagalay tilmaamaha shaqaalahaaga waxbarashada ee shaqaaleysiinta. Adeeg bixiyaha waxaa lagu taageeri karaa dhaarta qoraalka ah ee waxbarashada marka aysan awoodin in ay helaan dokumentiyo taageeraya oo loogu talagalay xaqiijinta waxbarashada ee sababta u ah duruufaha gaarka ah. Foomkan la soo gudbin dhaartaada qoraalka ah ee buuxsan. Dib-u-eeg [Siyaasadda 301 ee Codsiga iyo Xaqiijinta Waxbarashada](#). Si aad u hesho macluumaad dheeraad ah ama su'aalo ku saabsan dhaarta qoraalka ah ee waxbarashada shaqaaleysiinta, fadlan email u dir [MERIT@dcyf.wa.gov](mailto:MERIT@dcyf.wa.gov)

Magaca Koowaad:	Magaca Dambe:
AQOONSIGA STARS:	Taariikhda Dhalashada (bb/mm/ssss):
Doorta Shaqada:	

### ITILMAAMO

Ku daabac ama ku qor jawaabtaada goobta bannaan ee hoose ka-dibna email ugu dir foomkaaga buuxa oo la socda dhaartaada qoraalka ah ee saxiixan [MERIT@dcyf.wa.gov](mailto:MERIT@dcyf.wa.gov).

### CODSIGA SABABTA DHAARTA QORAALKA AH EE WAXBARASHADA SHAQAALEYNTA

Fadlan meesha bannaan ee hoose u isticmaal in aad ku qeexo sababta codsigaaga dhaarta qoraalka ah. Hubso in aad kuddarto magacaaga iyo Aqoonsigaaga STARS dhammaan dokumentiyada taageeraya ee aad bixiso.

**Sababata aan u codsanayo dhaarta qoraalka ah ee loogu talagalay waxbarashadeyda shaqaaleysiinta waxaa sabab u ah:**

- In waxbarashadeyda aan ka qatey machad hadda la xirey.
- In waxbarashadeyda aan ku qatey meel ka baxsan dalka Mareykanka oo ma heli kari dokumentiyadeyda taageerada.
- Kale: \_\_\_\_\_

Macluumaad Dheeraad ah:

BIXIYAHA ADEEGGA KU SALEYSAN-DABEECADDA DIBEDDA  
BAYAANKA DHAARTA ee HEERARKA WAXBARASHADA

Si waafaqsan sharciga Washington, bixiyaha adeegga ku saleysan-dabeecadda dibedda waa shakhsi loo oggol yahay in uu ka shaqeeyo barnaamij ku saleysan-dabeecadda dibedda, iyada oo la raacayo cutubka 43.216 RCW iyo Cutubka 110-302 WAC. Shakhsigaasi waxaa laga doonayaa in uu gaaro heerarka waxbarashada ugu yar iyo in uu caddeeyo waxbarashadaasi isaga oo soo gudbinaya caddeynta dhammeysashada ama caddeynta qoraalka ah ee waxbarashada u dhiganta, iyadoo la raacayo xeerka WAC 110-302-0100.

Haddii bixiyaha adeegga ku saleysan-dabeecadda dibedda uusan siin karin Waaxda Carruurta, Dhallinyarada, iyo Qoysaska caddeynta dhammeysashada ama caddeynta qoraalka ah ee waxbarashada u dhiganta, laakiinse uu soo dhammeystay waxbarashada loo baahan yahay, codsada wuxuu si beddel ah uga soo bixi karaa shuruuddan isaga oo buuxinaya bayaanka hoose ee dhaarka ah ee uu ku caddeynayo in uu ku guuleystay heerarka waxbarashada ugu yar ee loo baahan yahay iyada oo la raacayo xeerka WAC 110-302-0100.

BAYAANKEYGA DHAARKA WAA SIDA SOO SOCDA:

**CADDEYN**TA Insert full name here

1. Waxaan si guul leh u soo dhammeystay shuruudaha waxbarashada lagu qeexay xeerka WAC 110-302-0100 ee loogu talagalay doorkeyga waxaanna sida kale u qalmaa in aan ahay bixiyaha adeegga ku saleysan-dabeecadda dibedda. Si kastaba ha ahaatee, ma awoodo in aan tilmaamo, meel ku sheego, helo, ama soosaaro caddeynta dhammeysashada iyada sabab u ah dhibaato ay ka mid tahay xaalad qaxooti, helidda darajooyinka qoraaleed ee shahaadada ee ardeyga u diiwaangala ee dibedda, ama xaddidaado la xiriira.
2. Caddeyntan waxaa ku lifaaqan nuqullada xeerarka RCW 9A.72.010 iyo RCW 9A.72.030. Ka hor saxiixidda caddeyntan waxaan dib-u-eegay labadan qaanuun/sharci.
3. Waxaan fahamsanahay in si ula-kac ah loo sameeyo bayaan xaqiiqdii been-abuur ah sida ku cad ciqaabta been-ku-dhaarashada waa dembi, haddii aan geystana, waxay ii keeni kartaa ciqaabo dembiyeed, oo ay ka mid tahay xabsi ama jeel dhigis. Waxaan kaloo fahamsanahay in si ula-kac ah loo sameeyo bayaan xaqiiqdii been-abuur ah oo waafaqsan ciqaabta been-ku-dhaarashada in ay keeni karto diidmada codsigeyga ama in la igala noqdo shatigeyga oo aan u hawlgalo sida bixiyaha adeegga Daryeelka Carruurta Qoyska ee shatiyeysan ee Gobolka Washington.
4. Waxaan fahamsanahay in isticmaalkeyga ee dhaartan qoraalka ah in ay igu taageeri karto ka soo bixidda shuruudaha shati-bixinta laakiinse aysan ururin dhicbo waxbarasho sida uu qabo barnaamijka Guuleystayaasha Hore ama ballanqaadka u hoggaansamidda shuruudaha waxbarashada ee lagu faahfaahiyey Jaangooyada Waxqabadka barnaamijka ECEAP.

Waxaan caddeynayaa si waafaqsan ciqaabta been-ku-dhaarashada ee waafaqsan shuruudca Gobolka Washington in waxa aan horey u sheegay ay yihiin wax run oo sax ah.

Ku taariikheysan \_\_\_\_\_ maalintan \_\_\_\_\_, 20 \_\_\_\_\_, marka ay tahay \_\_\_\_\_ (Magaalada), \_\_\_\_\_ (Degmada), \_\_\_\_\_ (Gobolka).

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Codsadaha Shatiga Haysta

**RCW 9A.72.010**

**Definitions**

The following definitions are applicable in this chapter unless the context otherwise requires:

(1) "Materially false statement" means any false statement oral or written, regardless of its admissibility under the rules of evidence, which could have affected the course or outcome of the proceeding; whether a false statement is material shall be determined by the court as a matter of law;

(2) "Oath" includes an affirmation and every other mode authorized by law of attesting to the truth of that which is stated; in this chapter, written statements shall be treated as if made under oath if:

(a) The statement was made on or pursuant to instructions on an official form bearing notice, authorized by law, to the effect that false statements made therein are punishable;

(b) The statement recites that it was made under oath, the declarant was aware of such recitation at the time he or she made the statement, intended that the statement should be represented as a sworn statement, and the statement was in fact so represented by its delivery or utterance with the signed jurat of an officer authorized to administer oaths appended thereto; or

(c) It is a statement, declaration, verification, or certificate, made within or outside the state of Washington, which is certified or declared to be true under penalty of perjury as provided in RCW [9A.72.085](#).

(3) An oath is "required or authorized by law" when the use of the oath is specifically provided for by statute or regulatory provision or when the oath is administered by a person authorized by state or federal law to administer oaths;

(4) "Official proceeding" means a proceeding heard before any legislative, judicial, administrative, or other government agency or official authorized to hear evidence under oath, including any referee, hearing examiner, commissioner, notary, or other person taking testimony or depositions;

(5) "Juror" means any person who is a member of any jury, including a grand jury, impaneled by any court of this state or by any public servant authorized by law to impanel a jury; the term juror also includes any person who has been drawn or summoned to attend as a prospective juror;

(6) "Testimony" includes oral or written statements, documents, or any other material that may be offered by a witness in an official proceeding.

**RCW 9A.72.030**

**Perjury in the second degree**

(1) A person is guilty of perjury in the second degree if, in an examination under oath under the terms of a contract of insurance, or with intent to mislead a public servant in the performance of his or her duty, he or she makes a materially false statement, which he or she knows to be false under an oath required or authorized by law.

(2) Perjury in the second degree is a class C felony.

**WAC 110-300-0005**

**Definitions.**

**"Licensee"** means an individual or legal entity listed on a license issued by the department, authorized to provide child care or early learning services in an ONB program.

**"Outdoor nature-based (ONB) child care"** or **"outdoor nature-based (ONB) program"** mean an agency-offered program that:

- (a) Enrolls preschool or school-age children;
- (b) Provides early learning services to the enrolled children in an outdoor natural space approved by the department for not less than four hours per day or fifty percent of the daily program hours, whichever is less; and
- (c) Teaches a nature-based curriculum to enrolled children.

**"Outdoor nature-based child care (ONB) provider"** or **"provider"** refers to an outdoor nature-based child care licensee or a designee who works in an outdoor nature-based program during hours when children are or may be present. Designees include outdoor nature-based child care directors, program directors, assistant directors, site directors, program supervisors, lead teachers, assistant teachers, aides, and volunteers.

**WAC 110-302-0100**

**General staff qualifications.**

All ONB providers must meet the following requirements prior to working:

(1) Licensees must meet the requirements of the director listed in subsection 2 of this section or the requirements of the program director listed in subsection 5 of this subsection, or hire a director or program director who meets the qualifications prior to being granted an initial license.

(2) Directors or assistant directors (for programs that enroll preschool-age and school-age children, or only preschoolage children) manage the outdoor nature-based program and set appropriate program, and staff expectations.

(a) A director must meet the following qualifications:

- i. Be at least eighteen years old;
  - ii. Have an ECE state certificate or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:
    - (A) Have thirty hours or three credits of nature-based education training at the time of initial licensure or hire; and
    - (B) Complete an ECE state certificate or equivalent by August 1, 2026, or within five years of being hired or promoted into the position, whichever occurs later.
  - iii. Have two years of experience as a teacher of children in any age group enrolled in the ONB program and at least six months of experience in administration or management, or a department approved plan;
  - iv. Complete the applicable preservice requirements, pursuant to standard 0105;
  - v. If a director does not meet the minimum qualification requirements, the ONB program must employ an assistant director or program supervisor who meets the minimum qualifications of these positions;
  - vi. Have their continued professional development progress documented annually.
- (b) An assistant director must meet the following qualifications:
- i. Be at least eighteen years old;
  - ii. Have an ECE state certificate or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:
    - (A) Have thirty hours or three credits of nature-based education training at the time of initial licensure or hire; and
    - (B) Complete an ECE state certificate or equivalent by August 1, 2026, or within five years of licensure or being hired or promoted into the position, whichever occurs later.
  - iii. Have two years of experience as a teacher of children in any age group enrolled in the ONB program or two years of experience in administration or management, or a department approved plan;
  - iv. Complete the applicable preservice requirements, pursuant to standard 0105;
  - v. Have their continued professional development progress documented annually.
- (c) A director or assistant director or equivalent must provide the following services:
- i. Be on-site for the daily operation of the ONB program fifty percent or more of the weekly operating hours up to forty hours per week, or designate a person with the qualifications of an assistant director, program supervisor or equivalent. The director may act as a substitute teacher if acting as a substitute does not interfere with management or supervisory responsibilities;
  - ii. Be available to provide in-person support to the ONB program within fifteen minutes of a request for support. On-site duties may include, but are not limited to, providing oversight, as-needed support for children and staff, and providing family engagement services.
  - iii. Comply with WAC 110-300E and these standards;
  - iv. Develop a curriculum philosophy, communicate the philosophy to all ONB program staff and parents, and train staff to ensure the

philosophy serves all children in the ONB program (or designate a program supervisor with this responsibility);

v. Lead the development of benefit-risk assessments, and associated risk management policies and procedures, pursuant to standard 0471.

vi. Have knowledge of community resources available to families, including resources for children with special needs and be able to share these resources with families; and

vii. Oversee professional development plans for ONB program staff including, but not limited to:

(A) Providing support to staff for creating and maintaining staff records;

(B) Setting educational goals with staff and locating or coordinating state-approved training opportunities for staff; and

(C) Observing and mentoring staff.

(3) Program supervisors (for programs that enroll preschool-age and school-age children, or only preschool-age children) plan the ONB program services under the oversight of a director or assistant director.

(a) A program supervisor must meet the following qualifications:

i. Be at least eighteen years old;

ii. Have an ECE state certificate or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:

(A) Have thirty hours or three credits of nature-based education training at the time of initial licensure or hire; and

(B) Complete an ECE state certificate or equivalent by August 1, 2026, or within five years of being hired or promoted into the position, whichever occurs later. If the director or assistant director does not have an ECE state certificate or equivalent as required by this section, the program supervisor must have an ECE state certificate at the time of initial licensing of the outdoor nature-based child care program or from the time of hire or promotion.

iii. Have two years of experience as a teacher of preschool-age or school-age age of children in any ONB program;

iv. Complete the applicable preservice requirements, pursuant to standard 0105; and

v. Have their continued professional development progress documented annually.

(b) A program supervisor performs the following duties:

i. Guide the planning of curriculum philosophy, implementation, and environmental design of the ONB program;

ii. Comply with these standards;

iii. Act as a teacher or director as long as it does not interfere with the program supervisor's primary responsibilities; and

iv. Manage the professional development plans and requirements for staff as needed.

(c) One person may be the director, assistant director, and the program supervisor when qualified for all positions, provided that all requirements of subsection (2) (a) and (b) of this section are met.

(4) Any individual hired or promoted into a position detailed in subsections (2) and (3), of this section who does not have an ECE state

certificate or equivalent as required in this section must instead meet the following requirement as approved and verified in the electronic workforce registry by the department:

If an ONB program is licensed for this number children:	Then the director, assistant director, or program supervisor must have completed at least this number of college quarter credits in early childhood education core competencies:
(a) 12 or fewer	10
(b) 13 to 24	25
(c) 25 or more	45

(5) Program directors (for programs that enroll only school-age children) manage the overall ONB program operations and facilities and set appropriate program and staff expectations. The program director is not responsible for being on-site at the ONB program, unless the program director is filling in for an on-site role.

(a) A program director must meet the following qualifications:

i. Be at least eighteen years old;

ii. Have forty-five college credits in any one hundred-level or above college coursework or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:

(A) Have thirty hours or three credits of nature-based education training at the time of initial licensure or hire; and

(B) Have at least twelve college credits in any one hundred-level or above college coursework or equivalent at the time of initial licensure or being hired or promoted into the position, and complete an additional thirty-three college credits in any one hundred-level or above college coursework or equivalent within five years of initial licensure or being hired or promoted into the position.

iii. Have two years of experience as a teacher of pre-school or school-age children enrolled in the ONB program and at least six months of experience in administration or management, or a department approved plan;

iv. Complete the applicable preservice requirements, pursuant to standard 0105; and

v. Have their continued professional development progress documented annually.

(b) A program director must provide the following services:

i. Comply with these standards;

ii. Be available to provide in-person support to the ONB program within fifteen minutes of a request for support. On-site duties may include, but are not limited to, providing oversight, as-needed support for children and staff, and providing family engagement services.

iii. Develop a curriculum philosophy, communicate the philosophy to all ONB program staff and parents, and train staff to ensure the

philosophy serves all children in the ONB program (or designate a site director with this responsibility);

iv. Lead the development of benefit-risk assessments, and associated risk management policies and procedures, pursuant to standard 0471 (or designate a site director to perform this duty);

v. Have knowledge of community resources available to families, including resources for children with special needs and be able to share these resources with families (or designate a site director with this responsibility); and

vi. Oversee professional development plans for ONB program staff including, but not limited to:

(A) Providing support to staff for creating and maintaining staff records;

(B) Setting educational goals with staff and locating or coordinating state-approved training opportunities for staff; and

(C) Mentoring the site director.

(6) Site directors (for programs that enroll only school-age children) plan and implement the ONB program services under the oversight of the program director. The site director is responsible for being on-site during the program's operating hours.

(a) A site director must meet the following qualifications:

i. Be at least eighteen years old;

ii. Have thirty college credits in any one hundred-level or above college coursework or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:

(A) Have thirty hours or three credits of nature-based education training at the time of initial licensure or hire; and

(B) Have at least twelve college credits in any one hundred-level or above college coursework or equivalent at the time of initial licensure or being hired or promoted into the position, and complete an additional eighteen college credits in any one hundred-level or above college coursework or equivalent within five years of initial licensure or being hired or promoted into the position.

iii. Have two years of experience as a teacher of preschool-age or school-age age of children in any ONB program;

iv. Complete the applicable preservice requirements, pursuant to standard 0105; and

v. Have their continued professional development progress documented annually.

(b) A site director performs the following duties:

i. Plan and implement curriculum and environmental design of the ONB program;

ii. Be on-site providing regular supervision of staff and volunteers;

iii. Comply with these standards;

iv. Act as a teacher as long as it does not interfere with the site director's primary responsibilities; and

v. Observe and mentor staff.



vi. One person may be the program director and the site director when qualified for both positions, provided that all requirements of subsection (5)(a) of this section are met.

(7) Lead teachers are responsible for implementing the ONB program. Lead teachers develop and provide a nurturing and responsive learning environment that meets the needs of enrolled children.

(a) A lead teacher must meet the following qualifications:

i. Be at least eighteen years old;

ii. Have a high school diploma or equivalent;

iii. Complete the applicable preservice requirements, pursuant to standard 0105;

iv. Have their professional development progress documented annually.

(b) A lead teacher (for programs that enroll preschool-age and school-age children, or only preschool-age children) must meet the following qualifications:

i. Have an ECE short certificate or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:

(A) Have ten hours or one credit of nature-based education training at the time of hire; and

(B) Have an ECE initial certificate or equivalent by August 1, 2026, or within five years of being hired or promoted into the position, whichever occurs later;

(C) Have an ECE short certificate or equivalent by August 1, 2028, or within two years of receiving an ECE initial certificate;

ii. During all operating hours when children are present and the director, assistant director, or program supervisor are not on-site, a lead teacher must meet the following additional requirements:

(A) Have an ECE short certificate or equivalent as approved and verified in the electronic workforce registry by the department;

(B) Have two years of experience as a teacher in an ONB program; and

(C) Have completed a department orientation for ONB programs.

(c) A lead teacher (for programs that enroll only school-age children) must meet the following qualifications:

i. Have twelve college credits in any one hundred-level or above college coursework or equivalent and nature-based education training or equivalent as approved and verified in the electronic workforce registry by the department as follows:

(A) Have ten hours or one credit of nature-based education training at the time of hire; and

(B) Have twelve college credits in any one hundred-level or above college coursework or equivalent within five years of the being hired or promoted into this position.

ii. During all operating hours when children are present and the program director or site director are not on-site, a lead teacher must meet the following additional requirements:

(A) Have two years of experience as a teacher in an ONB program; and

(B) Have completed a department orientation for ONB programs.

(8) Assistant teachers help a lead teacher provide instructional support to children and implement developmentally appropriate programming.

(a) An assistant teacher must meet the following qualifications:  
i. Be at least eighteen years old;  
ii. Have a high school diploma or equivalent; and  
iii. Complete the applicable preservice requirements, pursuant to standard 0105.

(b) An assistant teacher (for programs that enroll preschool-age and school-age children, or only preschool-age children) must meet the following qualifications:

i. Have an ECE initial certificate or equivalent by August 1, 2026, or within five years of being hired or promoted into this position, whichever occurs later and,

ii. Have their professional development progress documented annually.

(c) Assistant teachers may work alone with children with regular, scheduled, and documented oversight and on the-job classroom training from the classroom's assigned lead teacher who is primarily responsible for the care of the same group of children for the majority of their day.

(9) Aides provide classroom support to an assistant teacher, lead teacher, program supervisor, site director, assistant director, program director, or director. Aides must meet the following qualifications:

(a) Be at least fourteen years old;

(b) Have a high school diploma or equivalent, or be currently enrolled in high school or an equivalent education program;

(c) Complete the applicable preservice requirements, pursuant to standard 0105; and

(d) Have their professional development progress documented annually.

(e) Aides may be counted in the staff-to-child ratio if they are working under the continuous oversight of a lead teacher, program supervisor, site director, assistant director, program director, or director.

(10) Other personnel who do not directly care for children and are not listed in subsections (1) through (9) of this section must meet the following qualifications:

(a) Complete and pass a background check, pursuant to chapter 110-06 WAC;

(b) Have a negative TB test, pursuant to standard 0105; and

(c) Complete program based staff policies and training, pursuant to standard 0110.

(11) Volunteers help at ONB programs. Volunteers must meet the following qualifications:

(a) Be at least fourteen years old (volunteers must have written permission to volunteer from their parent or guardian if they are under eighteen years old); and

(b) Work under the continuous oversight of a director, program director, assistant director, site director, program supervisor, lead teacher, or assistant teacher.

(c) Regular, ongoing volunteers may count in staff-to-child ratio if they are met:

i. Are at least eighteen years old;

ii. Complete and pass a background check, pursuant to chapter 110-06 WAC;

iii. Complete a TB test; pursuant to standard 0105;

iv. Complete the training requirements; pursuant to standard 0106;

v. Complete a TB test; pursuant to standard 0105; and

vi. Complete program based staff polices and training, pursuant to standard 0110.

(d) Occasional volunteers must comply with subsections (a) and (b) of this subsection and cannot count in staff to-child ratio. Occasional volunteers may include, but are not limited to, a parent or guardian helping on a field trip, special guest presenters, or a parent or guardian, family member, or community member helping with a cultural celebration.

### **WAC 110-302-0435**

#### **Waiver from department rules (WAC).**

(1) The department cannot provide a variance from a requirement in state (RCW) or federal law.

(2) Upon written request of an applicant, licensee, director, program director, assistant director, site director, or program supervisor the department may grant a variance from a rule in these standards or chapter 110-300E WAC if the proposed program alternative does not jeopardize the health, safety, or welfare of the children in care.

(3) A request for a variance from these standards must be: (a) Submitted in writing to the department;

(b) Approved in writing by the department secretary or the secretary's designee prior to the provider implementing the variance from the rule; and

(c) For a specific program approach or methodology.

(4) A granted variance may be time specific or may remain in effect for as long as the provider continues to comply with the conditions of the variance. If the variance from the rule is time limited, the provider must not exceed the time frame established by the department.

(5) The department may revoke a granted variance if a licensing rule which was considered in granting the variance is materially altered or amended.