



Family Home Child Care Floor Plan Sketch Guide

Applicant/Licensee Name:

Phone:

Physical Address:

Email:

Instructions:

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On the back of this form or on a separate piece of paper, sketch a floor plan of the entire premise. If your home has more than one level, or building(s) on the property, you must include them, even if it is not used for childcare activities. (References: WAC 110-300-0400, 0402, 0470, 0505).

If the home or property has been divided into multi dwellings or units, you must include the entire property and all dwellings. If you are not in control of the entire property or have tenants on your property, please consult with your licensor.

The floor plan, including proposed:

- Licensed space
- Licensed space usage
- Evacuation routes and emergency exits
- Unlicensed space
- Licensed space used specifically for sleeping infants, if applicable
- Licensed space used for sleeping children for overnight care, if applicable

On the sketch of the floor plan identify (mark) the following items:

- Emergency exit doors
- Emergency exit windows
- Emergency exit pathways
- Location of each smoke detector, carbon -monoxide detector and fire extinguisher
- Relative location or a written description of where children and staff will gather away from the building pending arrival of the fire department or emergency response