

Training Modifications in Response to COVID-19

May 2022 Updates

Below, you will find the Washington State Department of Children, Youth, and Families (DCYF) updated response to licensed child care providers meeting required training during COVID-19, and an update on the timeline for annual in-service hours.

NOTE: Beginning Jan. 1, 2022, in-service training hours must be completed by the calendar year (January 1 – December 31).

Existing Staff (before April 2022)

Existing staff (hired before March 2020) have some modifications for training completion due to COVID-19. Below are the changes for existing providers.

Training	COVID-19 Modification
In-Service Training	<ul style="list-style-type: none"> Providers will complete 10 hours of in-service training by calendar year (January 1-December 31). Providers will resume completing the annual 10 hours of in-service training hours beginning January 1, 2022. Licensors will not cite for missing hours for prior years.
CPR	<ul style="list-style-type: none"> UPDATE: All child care workers or licensees need to complete the in-person training with a hands-on component upon their next CPR renewal date.
First Aid	<ul style="list-style-type: none"> UPDATE: Complete in-person First Aid training from an approved provider.
Blood Borne Pathogens	<ul style="list-style-type: none"> Can be completed online. Online training must meet the Washington State Department of Labor & Industries (L&I) training requirements (tinyurl.com/Laborandindustries).
Safe Sleep	<ul style="list-style-type: none"> Completion of this training remains the same: online on the DCYF Online Training site (DCYFTraining.com). Must be completed annually for those working at programs licensed to care for infants. Does not meet renewal training requirement for providers not caring for infants.
Annual Health and Safety Training	<ul style="list-style-type: none"> Every provider must complete one hour of health and safety training each year per federal requirements (CCDF requirement). There are three ways to complete this: <ol style="list-style-type: none"> Any of the renewals listed above. Select from 'Health & Safety Trainings' on the DCYF training portal (DCYFTraining.com). Choose your own training in competency area V 'Health, Safety, and Nutrition.'



Washington State Department of
CHILDREN, YOUTH & FAMILIES

New Hires (during COVID-19)

Newly-hired staff (since March 2020) can take a shortened option or modified approach to the initial training requirements to expedite their ability to be alone with children.

Training	COVID-19 Modification
Child Care Basics	<ul style="list-style-type: none"> • If the temporary, condensed version of Child Care Basics (no longer available) was completed, you must complete the full Child Care Basics version during the 2022 calendar year (Jan. 1 to Dec. 31, 2022). • Complete the full Child Care Basics training now. <ul style="list-style-type: none"> ○ All prior options listed here (tinyurl.com/CCBOptions) continue to be available. ○ The DCYF online Child Care Basics option can be found at www.dcyftraining.com and completed at no-cost to providers.
CPR	<ul style="list-style-type: none"> • UPDATE: CPR training must be completed in-person with a hands-on component. <ul style="list-style-type: none"> ○ Hands-on CPR (in-person) training from an approved provider must be completed.
First Aid	<ul style="list-style-type: none"> • UPDATE: Complete in-person training with hands-on component from an approved provider.
Blood Borne Pathogens	<ul style="list-style-type: none"> • Can be completed online. • Online training must meet L&I training requirements (tinyurl.com/Laborandindustries).
Food Worker Card	<ul style="list-style-type: none"> • Can be completed online. • Online training must meet the requirements of the Washington State Department of Health (DOH) (tinyurl.com/FoodWorkerCard).
Safe Sleep	<ul style="list-style-type: none"> • Completion of this training remains the same: online on the DCYF Online Training site (DCYFTraining.com). • Must be completed annually for those working at programs licensed to care for infants.

Special Services and Support Staff

Role	Requirements
Special Services <ul style="list-style-type: none"> • Speech Therapist • Developmental Preschool Staff • Other IEP Supports 	When providing direct services to a child under an IEP or Individual Care Plan and there is signed parental permission for the visits in the child's folder, there are no health and safety training requirements that need to be met.
Online Learning Staff Support (Not in Ratio or Unsupervised)	If your facility has someone who comes in to support learning and is not counted in child-to-staff ratio and is not unsupervised with children, they would be considered an occasional volunteer and do not require training.
Temporary Staff Counted In Ratio	All staff (even if temporary staff) who are counted in ratio must meet training requirements per licensing WAC for their role and level of access to children.

October 14, 2020 | Updated May 31, 2022

Early Learning | Approved for distribution by Diana Stokes, Staff Qualifications Coordinator

