



Home Visiting Advisory Committee (HVAC) Meeting Minutes

February 2, 2023 – 10 a.m. to 2:30 p.m.

In-person/ Virtual Meeting

- [February 2 HVAC Presentation](#)
- [HVAC Newsletter](#)
- [HVAC Coalition One Pager](#)
- [FY23 HVAC Travel Reimbursement Guidance Letter](#)
- [HVAC Recommendations 2022 Summary Table](#)

Costing Subcommittee

Discussion	<ul style="list-style-type: none"> • In thinking about a model-by-model approach, does this group have any ideas or connections for facilitating engagement with statewide providers? <ul style="list-style-type: none"> ○ Start Early has connections with Parent-Child Plus (PC+), plus others, I assume. <ul style="list-style-type: none"> ▪ United Way too for PC+, but just in King County. ○ I'm here from Family Connects and we are not funded through the Home Visiting Services Account (HVSA). <ul style="list-style-type: none"> ▪ We are currently not looking at Family Connects. ○ I saw that Leanne from WV school district and PC+ is now part of the HVAC. She would be a good contact for that too. ○ Alison Bowen has Family Spirit. ○ Haruko Watanabe at Navos said she is a WA State trainer for CPP. • What is the end goal of the cost model approach? <ul style="list-style-type: none"> ○ One of the HVAC recommendations was to create a more sustainable and equitable funding approach. We're looking at total costs and the end goal is to create a cost model which shows what are the elements in the contract and in fidelity to the model so that going forward we have a sustainable approach to evaluating funding needs. <ul style="list-style-type: none"> ▪ Thanks. I think the scale/scope of programs will matter in the analysis. <ul style="list-style-type: none"> • You might not want to see our real numbers given our inflationary markers in King County. ▪ EHS has a wage comparability study they try to do across the region. • Are there any contacts outside of our direct providers? <ul style="list-style-type: none"> ○ Seems like we can also use the HV Scan that Kasondra develops to identify gaps in who we have communications with. ○ National models (where relevant) would have networks.
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New Member Orientation

Discussion	<ul style="list-style-type: none"> • When we say portfolio approach – what does that include? Is that about the type of models? HVSA lingo? Adding models as part of orientation overview • Questions about grants and funding? Is there a set of funding capacity for grantees? There's inequity in grantees receiving access to funds/ support – when there is an opportunity of funding there's an RFP – how new grantees receive resources about the HVSA. DCYF hosts webinars, the field does communication out through systems partners/ other funders in the state. Support to understand the available funding opportunities,
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	<p>guidance on how they are eligible to apply. The access varies and that's part of this committee supporting the structure and how to spread awareness as well.</p> <ul style="list-style-type: none"> • Is there technical assistance as part of this application support? There's varies kinds of TA to support organizations that may not have grant writers or that need support of support on how to understand and complete the application processes. • DCYF is also thinking as a department on how we look at funding for home visiting as well as other areas as a state agency to better support small business, local and diverse services
Next Steps/Follow Up	<ul style="list-style-type: none"> • We do also offer a 1:1 that we'll follow up on • Share out HVAC roster, PDF of orientation manual • Doodle poll of new member group debrief before next meeting

Impact of COVID-19 Pandemic on NFP Home Visiting Service Delivery and Family Participation

Discussion	<ul style="list-style-type: none"> • Curious what partner participation looks like broken down by race/ethnicity. <ul style="list-style-type: none"> ○ We did look at race and ethnicity and can include information in the follow up. • Did people on the phone drop out sooner? And was it different pre-pandemic? <ul style="list-style-type: none"> ○ We have not looked at different methods but will follow up. • How are you accounting for variability in staffing? <ul style="list-style-type: none"> ○ That's a great question but no we have not. We look forward to looking at this data. • Why is the pre-pandemic timeframe longer? <ul style="list-style-type: none"> ○ We decided to have a longer pre-pandemic period because we did not have a large enough sample size. <ul style="list-style-type: none"> ▪ What was the timeframe? <ul style="list-style-type: none"> • The pre-pandemic timeframe was July 2018 to March 2020. • I think it'll be interesting to see the difference between different models. <ul style="list-style-type: none"> ○ For Family Connects, we were only virtual when we first launched during Covid, but about 98% of families preferred a phone call over video chat. Now we offer the same three options and more are preferring in person. • It'll be interesting to see what happens post pandemic. We've had to become more creative in ways to engage families and by having virtual options we've been able to engage rural families.
Next Steps/Follow Up	<ul style="list-style-type: none"> • If you have any follow up questions please contact Brynn Stopczynski (brynn.stopczynski@doh.wa.gov) and Izumi Chihara (izumi.chihara@doh.wa.gov).

Equity/Engagement RFP Update (Workforce Recommendations)

Discussion	<ul style="list-style-type: none"> • Workforce Engagement Jamboard • What does LIA stand for? <ul style="list-style-type: none"> ○ Local implementing agency. • If we're going to talk about family engagement we should have fathers involved. <ul style="list-style-type: none"> ○ I 100% agree with that. • The Washington fatherhood council should be involved. They're doing a lot of work in increasing inclusion for dads. <ul style="list-style-type: none"> ○ I appreciate that, thank you. • What's the purpose of this group? <ul style="list-style-type: none"> ○ The purpose is to help us write the request for proposal (RFP) to look at equity and engagement as it relates to workforce. ○ We have a certain dollar amount that requires an RFP.
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	<ul style="list-style-type: none"> • How many consulting firms are there that do whole engagement that would bid on this RFP? Isn't there word of mouth about which consulting group have actually succeeded in doing this? I worry about getting a consulting firm that has no true capacity or experience. <ul style="list-style-type: none"> ○ That is exactly why we're at the table now. If there are particular agencies that you've worked with or are aware with please let us know. • A goal needs to be there so people know why they're at the table. • We need to be clear about what we're asking so we can respond with action. • Have we ever seen this happen anywhere, even in a smaller setting? Who did it? What did they do? Was it successful? <ul style="list-style-type: none"> ○ Washington Communities for Children (WCFC) have been doing a lot of equity work at the local level and in using the Liberatory Design. I think they would be a really good partner.
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Data & Evaluation Subcommittee

[Data Evaluation Subcommittee Onboarding Packet](#)

Discussion	<ul style="list-style-type: none"> • Data & Evaluation Jamboard • How many systems are being used by programs? <ul style="list-style-type: none"> ○ Model database <ul style="list-style-type: none"> ▪ VisitTracker-PAT/ a few portfolio programs ▪ Penelope-ParentChild+ ▪ Flo-NFP ○ Agency/ organization ○ Funder database <ul style="list-style-type: none"> ▪ PSRS • Are we going to be chasing away small nonprofits or exclude some groups? <ul style="list-style-type: none"> ○ That is a risk.
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Workforce Subcommittee

Discussion	<ul style="list-style-type: none"> • Do we identify who should be represented and then how do we hear from them in a way that isn't uncomfortable? • How do we include geographical participation – gathering information location wise, that helped our community groups as well • Can there be distilled as a test adventure the people that show up – celebrate and grow on that – helping it grow organically from that space? • Region 10 grant – we had communication going out that was outreaching in the same way each time, we weren't getting lost/ people knew what it was and would continue to participate. • Was anyone else on the parent leadership webinar? Last week • Barriers that can hinder parent volunteers: feeling like they were ineligible, confused on who they could show up and participate. • We want to reward/ want folks to feel like they are a part of the agency, part of the work not getting gift cards as an incentive but feeling just as valuable as everyone else – big take away from that webinar. • Allowing people to know what their role is, what their participation and feedback was going to develop, how their input was leading to next steps. • Being clear about the goal, why you are asking/who and what it will lead to, ex: HVCC • Letting people know that the timeline is part of the process, realistic timelines for everyone's expectations. • Compensation – that part because more clear as you learn what the ask it so that it equates better.
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	<ul style="list-style-type: none">• For payment to be immediate is also a very important piece for parent engagement – using something like tango or tremendous – website/ card that you can pick from for cashback like a visa where you can use it – you might even be able to schedule it.• Find out more from Emily Poncik• Showing up, building trust and value for their engagement – more structure at first and then when people feel valued there can be less as people learn where they are.
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Closing Remarks/Adjourn

Next Steps/Follow Up	<ul style="list-style-type: none">• The next Home Visiting Advisory Committee meeting will be on April 6, 2023.• If you have any questions or additional feedback, feel free to reach out to Nelly Mbajah (nelly.mbahaj@dcyf.wa.gov) or Laura Alfani (laura.alfani@dcyf.wa.gov).
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