Updates to Grantee/Contractor Functionality in MERIT

Effective July 1, 2022, the QRIS team made updates to the grantee/contractor tab in MERIT. These updates were based on feedback from the field and are intended to make Early Achievers participation more streamlined and user-friendly.

Update 1: Remove the Grantee/Contractor Registration Application

New Grantee/Contractors will no longer need to complete the Grantee/Contractor registration application that was previously found under the Grantee/Contractor tab > Early Achievers sub-tab. Now when a new Grantee/Contractor needs to be assigned, they will just contact the QRIS inbox at QRIS@dcyf.wa.gov to request access to the Grantee/Contractor tab.

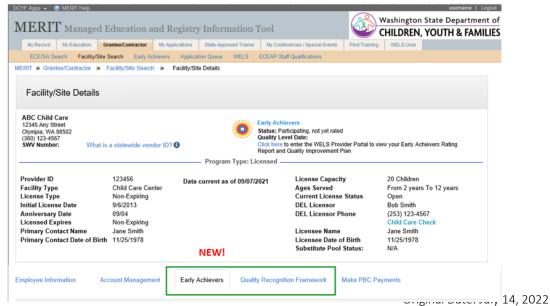
Update 2: More Than Two Grantee/Contractors Can Be Assigned

Previously, our system only allowed for two people to be assigned the role of Grantee/Contractor in MERIT. We have updated our system so that any number of people can now be assigned a role of Grantee/Contractor. This allows more flexibility in how sites are managed and allows more administrative staff to hold this role.

Please note: Anyone assigned the Grantee/Contractor role will have access to sensitive information for all sites within a program. This includes employment records, and the ability to view and make edits to Early Achievers participation at the site level. If you would like to add an additional Grantee/Contractor to your program, please have the current Grantee/Contractor contact QRIS@dcyf.wa.gov with the name and STARS ID of the person you would like to add.

Update 3: Early Achievers Applications Are Now Available Under the Grantee/Contractor Tab

Previously, if Grantee/Contractors wanted to manage Early Achievers participation or input an application for a specific site, they needed to have a completed facility/site registration for that specific site. We have now changed our system so that Early Achievers applications are available under the Grantee/Contractor tab without the need of a Facility/Site Registration. With this new function, the Grantee/Contractor will also be able to see the My Timeline table for each site, as well as the Quality Recognition Framework.





Update 4: Grantee/Contractors Can Now Assign Additional Facility/Site Designees Through A Checkbox System

Previously, if a Grantee/Contractor wanted to give a person access to the Facility/Site application, the user had to complete a Facility/Site registration. Now a Grantee/Contractor can assign a Facility/Site designee to anyone with an ECEAP or Head Start job role simply by checking a box next to their name under the Account Management tab.

Please Note: This is only true for sites that are ECEAP/Head Start only. Sites that are blended (licensed + ECEAP or Head Start) still need to have the person who is the licensing Primary Contact first complete a facility/site registration and have it approved by your licensor. Once that is complete, then the Grantee/Contractor can assign additional designees through this function to people with an ECEAP or Head Start job role.

