Using GOLD® in ECEAP 2023-24

All ECEAP Children Are Assessed Quarterly Using GOLD® Online

This allows DCYF to report statewide ECEAP child assessment results and increases alignment with the Washington Kindergarten Inventory of Developing Skills (WaKIDS). DCYF holds the GOLD® license for all ECEAP contractors.

DCYF Purchases ECEAP Child Portfolios

DCYF pays Teaching Strategies directly for child portfolios for your funded ECEAP slots.

- You may purchase additional child portfolios for non-ECEAP children from Teaching Strategies at the discounted DCYF rate of $10.95 per slot; signature on the DCYF Data Sharing Agreement is required for the DCYF rate. If you need additional portfolios, visit https://teachingstrategies.com/state/washington/del-form/.
- You will receive a subscription agreement listing your total number of GOLD® Online child portfolios. For some contractors, this includes ECEAP slots and additional slots you purchase.

ELMS to MyTeachingStrategies Data Feed

Enter ECEAP site, class, lead teacher, and child data in **ELMS**. DCYF imports the data into GOLD® nightly. Do not manually enter ECEAP sites, classes, lead teachers, or children into GOLD®.

- Enter all changes in **ELMS** only.
- If you change anything in ELMS, like transferring a child between classes, it automatically updates GOLD®.
- When you exit a child in ELMS, their record will be archived in GOLD®.
    - Do not manually archive or delete portfolios for ECEAP children. Archiving is free and unlimited. It occurs automatically in GOLD® the day after you exit them in ELMS.
    - You must wait a week before unarchiving if you want to enroll them in a non-ECEAP class in GOLD®. If a child is already in GOLD® through the DCYF license with the same birthdate and name as in ELMS, the records will be matched automatically. The child's ECEAP information will be in the same portfolio as their earlier information. If the name or birthdate is different, you'll need to correct the original portfolio in GOLD® to allow the records to match.
- The Birth-5 ECEAP Funding Source will be marked automatically. You may mark additional funding sources, but you never need to enter Birth-5 ECEAP as the funding source.

ECEAP Contractor Responsibilities

- Analyze aggregate child assessment data to inform:
    - Teaching practices.
    - Curriculum decisions.
    - Professional development.
    - Program planning.
- Ensure lead teachers complete required training.
- Ensure lead teachers maintain interrater reliability certification.

ECEAP Lead Teacher Responsibilities

- Complete online training to use GOLD® within six months of hire. (See "Training" below.)
- Obtain interrater reliability certification for GOLD® within six months of hire and every three

years, thereafter. (See "Interrater Reliability" below.)

- Observe children throughout the school year and enter objective observation notes in the online version of GOLD®.
  - "For some objectives, seeing a child perform a skill once is sufficient to make an informed decision. Other objectives need more evidence and documentation. There is no set number of observations or amount of documentation that must be collected in relation to each objective." – *Objectives for Development and Learning*
- Rate <u>all</u> objectives within the following areas: Social Emotional, Physical, Language, Cognitive, Literacy, and Mathematics.
  - The remaining GOLD® areas of development and learning – Science and Technology, Social Studies, and the Arts – are optional.
- Finalize ratings in GOLD® Online by the following checkpoint dates for all children who attended class for at least three weeks before the date:
  - The Summer checkpoint for working day services only is due Aug. 15. (optional)
  - The Fall checkpoint is due Nov. 15.
  - The Winter checkpoint is due Feb. 15. (optional)
  - The Spring checkpoint is due June 15.
- Teachers must complete the Home Language Survey on all children by the child's first checkpoint due date.
  - Use "N/A" only for non-verbal children in response to questions that ask what language the child uses when speaking. Do not use "N/A" to answer the question about what language adults use to speak to the child.
  - Use "only English" to indicate that the child speaks English only.
  - If indicated based on the Home Language Survey, teachers must assess children's English language acquisition for each checkpoint period, using objectives 37 and 38.
  - Teachers must use the assessment data to plan to support children's language and literacy acquisition.
- Teachers are encouraged, but not required, to assess Spanish-speaking children with the Spanish language and literacy objectives. These objectives should only be enabled for a child record if:
  - the child's primary or secondary language is Spanish; and
  - at least one teacher or team member for the child can complete the assessment process in the Spanish language.

- Ask your DCYF CQI Specialist if you have questions about these requirements for implementing GOLD®.

Interrater Reliability

Lead teachers must complete GOLD® Preschool/Pre-K Interrater Reliability (IRR) Certification within six months of hire and every three years, thereafter. This strengthens the accuracy of the assessment data. There is no cost for the IRR test. Refer to this support article for further instructions: https://teachingstrategies.my.site.com/portal/s/article/Completing-the-Interrater-Reliability-Certification-in-Quorum.

- Navigate to Quorum through the Develop Area of MyTeachingStrategies
- Select the Preschool/Pre-K Interrater Reliability Certification

- To achieve certification, you must complete five required Pretest Prep Modules and pass the corresponding Interrater Reliability (IRR) test with a score of 80% or higher in each area. You may take each area as many rounds as is needed to pass. There are also optional area-specific, Study More modules available to users who would like a deeper dive before beginning a test and/or after finding out which areas they did not pass.
    - There are six areas in total: Social-Emotional, Physical, Language, Cognitive, Literacy, and Mathematics. You can think of the IRR test as having one main test, or "round 1," which all users must take, and additional area-specific subtests, or "round 2, 3, 4…"
    - If you exit the test during round 1, i.e., before ever submitting any answers, you will land at the "Launch IRR Test" button when you return.
    - Once you submit your answers for round 1 of the test, your will land at the Results page each time they return.
- The amount of time it takes to complete the process varies widely according to the individual and will likely take a minimum of three hours to complete.
- Teachers must score 80% to achieve certification.
- You may repeat the test as many times as necessary. If you are struggling to pass, continue to practice the skills, consult with your education coordinator, or use addition professional development courses in GOLD® Online.
- Please print your certificate of completion and provide it to your supervisor.
- For new ECEAP Lead Teachers with IRR certification they obtained under a non-ECEAP account, please send a copy of your certificate to elms@dcyf.wa.gov.
- Education/child development coordinators are encouraged to test "reliable" as well, so they can fully support their teaching staff in using GOLD®.

Training

Lead teachers will satisfy the training requirements for GOLD® in the 2023-24 ECEAP Performance Standards, PDTR-11 Additional Required Training by Role, when they complete the following:
- The two free self-paced courses in Quorum in the *MyTeachingStrategies™* "Develop" area. Introducing *MyTeachingStrategies™* or *Introducción a MyTeachingStrategies® and* Objectives for Development and Learning or *Objetivos para el Desarrollo y el aprendizaje*.
- Complete IRR Certification titled GOLD® Preschool/Pre-K Interrater Reliability Certification.

Teacher Logins in GOLD®

- Teachers have separate logins for ELMS and for GOLD®.
- For ECEAP, teacher usernames are FirstnameLastnameECEAP with no spaces or hyphens.
- A teacher may have more than one GOLD® login if they teach ECEAP and non-ECEAP children. If so, you may request information on how to link your accounts.
- Lead teachers must have an email address on their ELMS "Edit Staff" page in the Contact Information section, in the "Email- Office" field. This email address is automatically imported into GOLD® and is used by Teaching Strategies when necessary to contact teachers.

Engaging Families

- The Family Conference Form is an optional GOLD® resource. It is a great way for teachers to share assessment information with families and engage in collaborative goal setting.
- Contractors may choose to invite families or caregivers to download the Family App, which

supports information sharing and two-way communication between home and school environments.

Technical Assistance

- For simple issues, such as logins and general teacher questions, you can call the dedicated GOLD® phone line for ECEAP at (844) 854-4653.
- Email del.wa@teachingstrategies.com directly to resolve issues. They respond Monday through Friday, 4 a.m. to 6 p.m. Pacific Time.
  - If you email CC elms@dcyf.wa.gov, DCYF can help track and ensure prompt responses.
  - Only send each issue once, so Teaching Strategies can respond efficiently.
  - Be sure to include all details in the email, such as name of the site, class, teacher, and, if applicable, child. For example, send the ELMS ID numbers for children who are missing from GOLD®, instead of just writing that children are missing.
  - Include a brief summary of the problem in your email subject (i.e., duplicate child).

  - If the issue is related to the nightly ELMS to MyTeachingStrategies integration file, please include "ECEAP Integration" in the subject line, so your case is promptly directed to a specialized team for resolution.

Resources

- All ECEAP classrooms have access to the following high-quality digital resources from Teaching Strategies:
  - The Creative Curriculum® Cloud
  - ReadyRosie®
  - Professional Development Teacher Membership
  - GOLD®
  - These resources will support and streamline your ability to create joyful, developmentally appropriate, play-based learning experiences for the children and families in your program!
- Staff with a login can access all GOLD® and *MyTeachingStrategies™* training features, including free courses, brief tutorials, webinars, and printable instruction guides.
  - Review the 2023-2024 Getting Started Checklist for ECEAP Administrators and Getting Started Checklist for ECEAP Teachers
  - Easily find the support you need by browsing articles and videos in the *MyTeachingStrategies™* Support Portal.
    - Review a video library designed for both teachers and administrators.
  - Find out more about Getting Started with ReadyRosie here and sign up for weekly ReadyRosie onboarding webinars.
  - Register in advance and attend Teaching Strategies ECEAP Office Hours to get answers to your specific questions *about any of your Teaching Strategies digital resources.*
  - Register for upcoming webinars for GOLD® users or access past webinars.
  - Subscribe to Product Implementation Support Emails for Teaching Strategies products, such as GOLD® and The Creative Curriculum® here.
  - In the *MyTeachingStrategies™* "Develop" area, select Quorum to access the free course *Objectives for Development and Learning (ODL 101).* You'll learn about the 38 objectives, the dimensions, and the progressions of development and learning. You can

earn STARS credits for completion of this self-paced non-credit course.

- o Select the Resource Center button (the circle with a question mark) on any screen within *MyTeachingStrategies™* to find additional support and resources.
- o The GOLD Guide for Teachers offers detailed, screen-by-screen guidance for setting up your classes to finalizing data and generating reports. Note: your classes will be set up using the ELMS to GOLD® data transfer.
- o The GOLD User Guide for Administrators provides detailed, screen-by-screen guidance for entering sites, teachers/administrators, classes, and children.

Tips

- Click on the Resource Center button (blue circle with a question mark) and select the Updates menu to read about all the recent enhancements that will streamline your workflows, reduce clicks, seamlessly connect curriculum and assessment, and give you more time back.
- Download the new Teacher App and start using it in all classrooms today. Click on the microphone icon to capture voice-to-text documentation quickly and efficiently.
- GOLD® Online has spell and grammar check in many text boxes, including Documentation.
- Contractors can create a variety of standard and customized reports in GOLD®, including:
  - o Alignment
  - o Assessment Status
  - o Class Profile
  - o Data Export
  - o Development and Learning
  - o Documentation Status
  - o Individual Child
  - o Online Professional Development
  - o Report Card (for kindergarten and above)
  - o Snapshot
- GOLD® Objectives for Development and Learning: Birth Through Third Grade are aligned with the Washington State Early Learning and Development Guidelines: Birth through Five Years (2012).