

POLICY

Cancels: POL 10.1.18.T Maintaining Equitable Child Care Licensing Caseloads

See also: PRO 10.1.18; RCW 43.216; 110-300; 110-301

Approved by: Luba Bezborodnikova

POL 10.1.18 MAINTAINING EQUITABLE AND EFFECTIVE CHILD CARE LICENSING CASELOADS

This policy applies to DCYF child care licensing caseloads to ensure timely and effective health and safety monitoring of licensed child care providers in full compliance with federal and state requirements for all licensing activities of child care providers and facilities.

1. Supervisors Must Establish Licensing Caseloads to Ensure Equitable And Effective Assignments

Supervisors will, to the extent possible, not assign a caseload that exceeds a ratio of sixty-five (65) assigned child care providers for each licensor. Supervisors will further consider nationally recommended licensor-to-childcare provider ratios, including the National Association for Regulatory Administration's recommendation not to exceed fifty (50) to sixty (60) provider for each licensor. Supervisors will also consider types of childcare settings, and the following variables:

- providers' capacity
- providers' diversity (e.g., language and cultural differences)
- Complaint activities
- Administrative and legal activities (e.g., adverse actions, civil penalties, etc.)
- Licensor outreach activities (e.g., external work groups or committees, etc.)
- Training activities (e.g., providers, orientations and other training /TA activities)
- Catchment area geography.