Using the chat function, please tell us:

What was the last thing you ate?

Today's Topics

1. **Training and Scholarship Reminders**
   - Visit Tracker Training
   - FAN Trainings
   - Infant Mental Health Endorsement Sessions

2. **Monthly Report –** new question for expansion programs

3. **FY23 Contracts Updates**

4. **Questions**

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Save the Dates

Visit Tracker trainings for PAT program sites

Visit Tracker 101

June 21st 10:00am to 12:00pm

Visit Tracker Q&A session

June 22nd 11:00am to 12:30pm

Please contact DOH Home Visiting Inbox at homevisiting@doh.wa.gov with questions.

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Save the FAN DATE!

July Practitioner FAN Training: 4 Sessions total

July 18-19; 1-4 p.m.

July 25-26; 9 a.m. – noon

For HV Teams and New Staff joined already trained teams.

Supervisors will receive email for SYF24 opportunities

Reminder

Infant Mental Health Endorsement Session

Tuesday, June 7, 1-2pm

Endorsement Information Session in Spanish

Únase a la reunión de Zoom

Join our zoom meeting:

https://us02web.zoom.us/meeting/register/tZwpde-qqj4qE9KrdL3zXbL4Z79-3j7ihhmD

Presented by Veronica Rosa-Sandoval, LMSW, IMH-E®
Bilingual/Bicultural Endorsement Central Service Coordinator
Infant Mental Health Specialist

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Reminder

Infant Mental Health Endorsement Session

Wednesday, June 8, 11 a.m. to noon

Endorsement Information Session in English *(Somali and Chinese Interpretation Available**)*

Join the Zoom meeting:

https://us02web.zoom.us/meeting/register/tZAoduGqqTIpG9WXDI7GL4PzO_sl5LviHxlE

Presented by: Anicia Battles, LMSW, IMH-E®, Endorsement Central Service Coordinator
Infant Mental Health Specialist

** To request Somali or Chinese Interpretation for the June 8th session, please email: training@wa-aimh.org

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Monthly Report Changes-*New Expansion*

- Caseload Changes: Please *continue* to include new enrollment in your GFS reporting column

- "New Expansion" slots are entered in your PSRS profile for 9 months to track ramp up

- New Expansion Section
  - *How many families are now actively enrolled using these expansion funds*
  - *Describe your progress so far with expansion*
  - *Not used in the denominator to calculate 85% enrollment*

Caseload Changes

Please provide the following information about new enrollments, exits, and program completion during the reporting month.

	Funded by i502 State Funds	Funded by General State Funds	Funded by MIECHV	Funded by TANF	TOTAL
Number of new families enrolled:	8	2	0	6	16
Number of exits before reaching HVSA retention goal: *Clients that exited the program during the month before receiving 24 months of service.*	2	0	3	1	6
Number of clients exiting after reaching HVSA retention goal: *Clients that have exited the program during the month after receiving at least 24 months of services.*	0	2	1	0	3

New Expansion

Total Number of Actively Enrolled Families/Clients this month (New Expansion only):

Maximum Service Capacity (New Expansion only: 25

Please explain your progress with the new expansion slots:

Enrollment Capacity

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FY23 Contract Updates

- DEFINITIONS

- REFERENCES TO FUND SOURCES

- DELIVERABLES

- ENROLLMENT LANGUAGE *(caseload, active enrollment, cumulative enrollment)*

- HV FREQUENCY & CONTENT

- DATA COLLECTION

- CQI

- FISCAL – *PBC, HVBAT, Allowability & Reporting*

- DELIVERABLES

- RESCUE

- BUDGET

Language Clean-Up   *Tweaks/Changes/Updates*   *New Work*

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FY23 Statement of Work: DEFINITIONS

PBC Calculation

- **Family Spirit** home visiting program model (for those applicable)

- **Actively enrollment** – one-time cross-section look at number of participants who are still enrolled at the end of the reporting period (e.g. month or quarter) and have had a visit or encounter within 3 months of the end of the reporting period. This may include participants who newly enrolled in the period.

Contract Expectation

- ~~Active Enrollment Caseload~~ **Cumulative Families Served -** tally of families who received a home visit or encounter within 3 months of the reporting period (month); families may have entered or exited during the period. *(this is what you report in the PSRS monthly report)*

- **Home Visit** – includes in-person, virtual, and phone, and references the data attachment that defines home visits pertaining to data collection for each model.

Language Clean-Up   *Tweaks/Changes/Updates*   *New Work*

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FY23 Statement of Work

References to Funding Sources (Sections 4 and 6):

- All GFS funding into 1 column (e.g. all expansions)

This impacts

- Staffing Level
- Maximum Service Capacity (Funded Caseload)

Language Clean-Up   *Tweaks/Changes/Update*   *New Work*

FY23 Statement of Work

Section 4: Staffing Plan

Consolidated all GFS funding columns

- Staffing Level: *paragraph a.* ***revised Table**

Staffing Plan by Position Type	a. MIECHV Funds	b. TANF Funds	c. i502 State Funds	d. General State Funds	f. HVSA Total
Home Visitor FTE Total					
HV Supervisors FTE Total -- *time delivering home visiting services, if applicable*					
Supervisor FTE Total -- *time dedicated to supervision*					
Admin Support Staff FTE Total					
Data Support Staff FTE Total					
Management Staff FTE Total					
Additional Direct Service Staff FTE Total					

Language Clean-Up   *Tweaks/Changes/Updates*   *New Work*

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FY23 Statement of Work

Section 6: Enrollment: Caseload and Caseload Maintenance

- Maximum Service Capacity (slots or caseload) *paragraph a.* ***NEW Table**

Consolidated all GFS caseload columns

a. MIECHV Funds	b. TANF Funds	c. i502 State Funds	d. General State Funds	f. HVSA Total

- Caseload Maintenance: Cumulative Families Served* *(paragraph d.)*
  - Calculated quarterly as the average of the 3 months cumulative participants served
  - Must meet or exceed 85% of the Maximum Service Capacity (funded slots)

  This is what you report in the PSRS Monthly Enrollment Report

Language Clean-Up   *Tweaks/Changes/Updates*   *New Work*

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FY23 Statement of Work

SECTION 7: HOME VISITING FREQUENCY AND CONTENT

- Language cleanup *paragraph a. and a. (1)*
  "~~dosage~~" → "expected frequency"

Language Clean-Up   Tweaks/Changes/Update   New Work

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FY23 Statement of Work

SECTION 9: DATA COLLECTION AND EVALUATION

- Language cleanup *paragraph b (2)*

> ⊿ (2)   Upon notification by DCYF, Contractor shall comply with any changes in data collection expectations as required of DCYF by federal or state funding sources.

- Visit Tracker references included for Family Spirit and Early Steps to School Success programs

- ***NEW*** Placeholder for optional cost study data collection (yet to be determined) *paragraph h*

> h.   Evaluation: The Contractor shall participate in and cooperate with HVSA, DCYF and DCYF-specified evaluations and studies. This shall include responding to emerging and non-routine data and evaluation requests from HVSA funders and working with DCYF specified contractors. Evaluation activities shall include, but are not limited to, the following:

(no updates to the Data Collection Attachment for most programs)

Language Clean-Up   *Tweaks/Changes/Update*   *New Work*

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FY23 Statement of Work: 10 CQI

Section 10: CQI

Additional topic for focus of CQI Activities *paragraph c. (1)* **NEW**

- "Staff engagement and retention (team support and well-being)"

(1)	Focus CQI activities on one of the following topics:

(a)	Caregiver Mental Health;

(b)	Family Engagement and Retention; or

(c)	Staff engagement and retention (Team Support and Well-Being)

(d)	Or other topic areas approved by DCYF

Language Clean-Up	*Tweaks/Changes/Update*	*New Work*

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FY23 Statement of Work: 12 Fiscal

SECTION 12: FISCAL – PERFORMANCE BASED CONTRACTING

Caregiver Capacity/Interaction Outcomes Planning Milestone
Excludes NFP and Outreach Doula

- **Reliable** implementation and scoring of the PCI tools and timing of the ratings *paragraph f. (5) (b)*

- *Adding incentive for sharing a second linked PCI score at least 6-9 months after the first score, must be linked dyad*

(b) PCI Assessment Piloting and Data Sharing Milestone:

  i.   #1: Reliable implementation and scoring of an initial PCI assessment using the DCYF-assigned PCI tool with one or more sets of 5 different participating parent-child dyads for each home visitor trained in the tool, referring to (5)(a) above and submission of unique item and domain scores for each parent-child dyad assessed using the data collection and sharing system described in Section 9 of this Statement of Work.

  ii.   #2: Reliable implementation and scoring of a second PCI assessment using the same DCYF-assigned PCI tool with the same parent-child dyads referenced in (5)(b)i above, to occur at least 6 to 9 months after the initial PCI assessment using the same data collection and sharing system described in section 9 of this Statement of Work.

Language Clean-Up   Tweaks/Changes/Update   New Work

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FY23 Statement of Work: 12 Fiscal

SECTION 12: FISCAL – USE OF FUNDS (ALLOWABILITY) *paragraph g.*

NEW SECTION Clarifying allowable use of funds and reporting on:

- Meals (travel related, conferences/meetings, client engagement)

- Promotional Items (for use as part of outreach/engagement)

- Medical Supplies (allowable for routine care of clients/necessary to execute terms of contract)

Not necessarily Rescue related

Language Clean-Up   *Tweaks/Changes/Update*   *New Work*

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FY23 Statement of Work

SECTION 12: FISCAL – *NEW paragraph h. (4)*

DATA COLLECTION FOR MIECHV HOME VISITING BUDGET ASSISTANCE TOOL (HVBAT)

- Participate in informational webinars on the HVBAT
  webinars, instructions, supports coming in late summer

- Use the HVBAT collect 12 months of financial data

- Submit HVBAT data by 12/2/22

- Receive $5000 incentive *(additional pay point for MIECHV programs)*

Language Clean-Up   Tweaks/Changes/Update   New Work

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FY23 Statement of Work

DELIVERABLES *Section 14*

- For MIECHV awardees ***NEW** HVBAT due on 12/2/22
- Updated Dates for SFY23

RESCUE *Section 15*

- Unlikely any adjustments to this section of the SOW, but expanded budget

Language Clean-Up   *Tweaks/Changes/Update*   *New Work*

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FY23 Contract BUDGETS

- RESCUE DOLLARS – more funding than FY22

- MIECHV HVBAT $5,000 incentive to cover data collection costs *NEW*

There will be additional items from Rescue funding to be determined that will be <u>separate from your contract</u> for workforce supports and hazard pay

Language Clean-Up   *Tweaks/Changes/Update*   *New Work*

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Questions?

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Save the Date

HVSA Office Hours, June 16th 3-4pm

- Data Collection Updates, *including active enrollment and cumulative families served*

- Fiscal Updates

- Open Questions

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